

Wycombe District Council
DRAFT AUDIT COMMITTEE WORKPLAN
Work Programme – January 2018 – October 2018

Title & Subject Matter	Contact Officer	Training
25 January 2018		
Draft Audit Committee Annual Report Proposed Annual Report of the work of the Audit Committee which is published on the Council's website.	Business Assurance Manager	
Annual Review of the Risk Management Policy Review of the Council's Risk Management Policy and proposed changes	Business Assurance Manager	
Treasury Management Strategy 2018/19 Proposed Annual Treasury Management Strategy for 2018/19.	Chief Accountant	
Ernst & Young Annual Audit Plan & Annual Fee Letter The Council's external auditors work plan for 2017/18 including their work on the Statement of Accounts, Value for Money opinion and grant claims. Also the proposed audit fees for 2017/18.	Chief Accountant	
2017/18 Q3 Services Performance Report Report providing information on specific performance indicators from October to December.	Corporate Policy Officer	
Certification of Grants and Claims Annual Report Report from the Council's External Auditors on the results of their work of the 2016/17 Housing Benefit Subsidy Claim	Revenues and Benefits Manager	
Health & Safety Work Programme 2018/19 Proposed Annual Health and Safety Action Plan for 2018/19.	Shared Services Support Manager	
31 May 2018		
Internal Audit Plan A report setting out the proposed Internal Audit coverage for 2018/19.	Business Assurance Manager	
Regulation of Investigatory Powers Act Annual Report	Principal Solicitor	

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Update on the use of these powers by the Council in performing its enforcement activities.		
2017/18 Q4 and End of Year Services Performance Report Report providing information on specific performance indications from January to March 2018.	Corporate Policy Officer	
Health and Safety Annual Report Report providing an update on health and safety issues and key health and safety statistics for 2017/18	Shared Services Support Manager	
Annual Review of the Anti-Fraud and Anti-Corruption Policy Review of the Anti-Fraud and Corruption Policy for 2018.	Business Assurance Manager	
Draft Annual Governance Statement To consider the draft Annual Governance Statement for 2018/19	Business Assurance Manager	
Audit Committee Terms of Reference – Self-Assessment of Good Practice Report considering the annual review of the terms of reference in accordance with CIPFA	Business Assurance Manager	
26 July 18		
Approval of 2017/18 Statement of Accounts Report to approve to 2017/18 Statement of Accounts	Chief Accountant	
External Auditor’s ISA 260 Audit Result Report To consider Ernst & Young’s Audit Results Report and findings from the 2017/18 audit.	Chief Accountant	
Higginson Park Trust Annual Report and Accounts for 2017/18 To consider the Higginson Park accounts for recommendation to Council.	Chief Accountant	
25 October 18		
Treasury Management Annual Report 2017/18 & Prudential Indicators	Chief Accountant	
2018/19 Q1 Service Performance Report	Policy Officer	